



दुरध्वनी क्रमांक : ०२०-२५६०१२१८/०६

गणेशखिंड,

Website : www.unipune.ac.in

e-mail : coe@unipune.ac.in

परीक्षा विभाग,

पुणे - ४११ ००७.

संदर्भ क्रमांक : परीक्षा समन्वय/३८

दिनांक : ०४/०५/२०२१

प्रति,

मा. प्राचार्य,

वाणिज्य व व्यवस्थापन विद्याशाखा,

(संलग्नित महाविद्यालये)

पुणे, अहमदनगर व नाशिक जिल्हा

महोदय/महोदया,

ऑक्टोबर/ नोव्हेंबर २०२० परीक्षांच्या (नियोजन एप्रिल/मे २०२१) BBA, BBA(IB) & BBA (CA), B.Com 2013, B.Com 2019 pattern, M.Com 2013, M.Com 2019 pattern. प्रवेशित विद्यार्थ्यांच्या नियमित व अनुशेषांतर्गत प्रात्यक्षिक परीक्षांची अंमलबजावणी करण्यासाठीची मार्गदर्शक नियमावली सोबत जोडत आहोत त्याप्रमाणे पुढील कार्यवाही करावी ही विनंती. कळावे,

आपला,

संचालक,

परीक्षा व मूल्यमापन मंडळ

SavitribaiPhule Pune University, Ganeshkhind, Pune 411007
Faculty of Commerce & Management (Commerce)
Schedule and Guidelines to conduct Practical Examination of
Semester I, II, III, IV and T.Y.B.Com.

Following is the schedule of Practical examination of Semester I, II, III, IV and T.Y.B.Com. of B. Com. Degree and related guidelines.

Sr. No.	Class	Semester	Subject for practical Examination	Date and Time	Methodology to conduct the examination
1.	F.Y.B.Com.	I & II	Financial Accounting - I & II	5 May to 15 May 2021 10.00 am onwards	Practical Examination of semester I & II is to be conducted simultaneously; means once a student logs in for examination, he / she should be examined for both the semesters at the same time. No student should be asked to appear for each semester separately. Marks obtained by the student in each semester should be recorded separately. Please follow the guidelines given below.
2.	S.Y.B.Com.	III & IV	Business Communication - I& II	10 May to 20 May 2021 10.00 am onwards	Practical Examination of semester III & IV is to be conducted simultaneously; means once a student logs in for examination, he / she should be examined for both the semesters at the same time. No student should be asked to appear for each semester separately. Marks obtained by the student in each semester should be recorded separately. Please follow the guidelines given below.
3.	S.Y.B.Com.	III & IV	Special Course Paper - I a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Dev. e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Eco. j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and Application	10 May to 20 May 2021 10.00 am onwards	Practical Examination of semester III & IV is to be conducted simultaneously; means once a student logs in for examination, he / she should be examined for both the semesters at the same time. No student should be asked to appear for each semester separately. Marks obtained by the student in each semester should be recorded separately. Please follow the guidelines given below.

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Sr. No.	Class	Semester	Subject for practical Examination	Date and Time	Methodology to conduct the examination
4.	T.Y.B.Com.	--	Auditing & Taxation	15 May to 30 May 2021 10.00 am onwards	Practical Examination of T.Y.B.Com. Auditing & Taxation should be conducted as per the schedule. Please follow the guidelines given below.
5.	T.Y.B.Com.	--	Special Course Paper - II & III a) Business Administration b) Banking and Finance c) Business Law and practices d) Cooperation and Rural Dev. e) Cost and Works Accounting f) Business Statistics g) Business Entrepreneurship h) Marketing Management i) Agricultural and Industrial Eco. j) Defence Budgeting, Finance and Management k) Insurance, Transport and Tourism l) Computer Programming and App.	15 May to 30 May 2021 10.00 am onwards	Practical Examination of T.Y.B.Com. for Paper II & III should be conducted simultaneously; means once a student logs in for examination, he / she should be examined for paper II & III at the same time. No student should be asked to appear for each paper separately. Marks obtained by the student in each paper should be recorded separately. Please follow the guidelines given below.

Important Instructions/ Guidelines to conduct Practical Examinations.

1. The conduct of practical examination should be done keeping in view the pandemic situation, availability of ICT tools and traumatic condition of students.

2. The Practical Examinations are to be conducted **online** using Zoom, Google Meet or similar platforms.
3. Examination should be conducted **on the basis of the Practical Journal / File / any other similar document** prepared by the student.
4. Batchwise schedule of examinations should be communicated to the students **at least one week prior** to the date of commencement of examination.
5. Principal of the college will appoint External Examiner from the same college for these examinations. **University will not appoint External Examiners.**
6. Principals can change date / time of the examination in case of any unforeseen incident such as power or network failure / storms or heavy rains etc.
7. **Suitable physical and digital records** related to the examinations are to be maintained by concerned examiners.
8. The conduct of these examinations will be monitored by the **College Examination Officer.**
9. The link to submit marks of the above examinations will be operational **till 05th June 2021.**
10. **In case of any query, please contact WhatsApp number- 83290 92878**

Savitribai Phule Pune University, Ganeshkhind, Pune 411007
Faculty of Commerce & Management (Commerce)
Schedule and Guidelines to conduct Practical/ Project Examination of
BBA , BBA(IB) and BBA(CA) - 2020-21

Following is the schedule of Project / Practical examination of Semester I, II, II, IV (2019 Pattern) - BBA (CA) 2013 pattern - Regular and Backlog - Degree and related guidelines.

Sr. No.	Course - BBA (CA)	Semester	Date and Time	Methodology to conduct the examination
1.	2019 pattern (Regular)	Semester I & III	5 May to 10 May	<p>(Practical)</p> <ul style="list-style-type: none"> • Give any 3 slips out of 30 slips to student and ask them to choose any one. • Ask students to solve the slip and share their screen to examiner. If student do not have computer or laptop then ask them to write the programs on paper and upload it check the program and do the evaluation accordingly. • Take the viva on the solved slip. <p>(Project)</p> <ul style="list-style-type: none"> • Ask students to demonstrate the project online and simultaneously ask questions to students.
2.	2019 pattern & 2013 Pattern (Backlog)	Semester II, IV & VI Project & Practical	15 May to 20 May	
3.	2013 & 2019 Pattern (Regular)	Semester II, IV, VI Project & Practical	25 May to 10 June	
4.	2013 & 2019 Pattern Backlog	Semester I, III ,V Project & Practical	1 June to 5 June	

Following is the schedule of Project examination of Semester II, IV (2019 Pattern) BBA and BBA(IB) - & T.Y.BBA 2013 pattern - Regular and Backlog - Degree and related guidelines.

Sr. No.	BBA and BBA(IB)	Semester	Date and Time	Methodology to conduct the examination
1.	2019 pattern S.Y.BBA & S.Y.BBA (IB)	Semester III & IV	25 May to 5 June 2021 10.00 am onwards	Project Examination of semester III & IV is to be conducted simultaneously; means once a student logs in for examination, he / she should be examined for both the semesters at the same time. No student should be asked to appear for each semester separately. Marks obtained by the student in each semester should be recorded separately. Please follow the guidelines given below.
2.	2013 Pattern - Regular and Backlog T.Y.BBA	Semester VI	20 May to 5 June 2021 10.00 am onwards	Project Examination of BBA - semester VI regular and Backlog will be conducted simultaneously.

Important Instructions/ Guidelines to conduct Practical and Project Examinations.

1. The conduct of practical examination should be done keeping in view the pandemic situation, availability of ICT tools and traumatic condition of students.
2. The Practical/ Project Examinations are to be conducted **online** using Zoom, Google Meet or similar platforms.
3. Examination should be conducted **on the basis of the Practical Journal / File / any other similar document** prepared by the student.
4. Batchwise schedule of examinations should be communicated to the students **at least one week prior** to the date of commencement of examination.
5. Principal of the college will appoint External Examiner from the same college for these examinations. **University will not appoint External Examiners.**
6. Principals can change date / time of the examination in case of any unforeseen incident such as power or network failure / storms or heavy rains etc.
7. **Suitable physical and digital records** related to the examinations are to be maintained by concerned examiners.
8. The conduct of these examinations will be monitored by the **College Examination Officer.**
9. The link to submit marks of the above examinations will be operational till **12th June 2021.**
10. In case of any query, please contact WhatsApp number- **83290 92878**

Savitribai Phule Pune University, Ganeshkhind, Pune 411007
Faculty of Commerce & Management (Commerce)
Schedule and Guidelines to conduct Project work for M Com (IV Semester) Backlog

Following is the schedule of Project Work of M. Com. Degree and related guidelines.(Backlog)

Project Work - Subjects	
404 - Group A (Advanced Accounting & Taxation) 406 - Group B (Commercial Laws & Practices) 408 - Group C (Advanced Cost Accounting & Cost system) 410 - Group D (Co-operation & Rural Development) 412 - Group E (Business Practices & Environment) 414 - Group F (Business Administration) 416 - Group G (Advanced Banking & Finance) 418 - Group H (Advanced Marketing)	Project work of the students has to be assessed (PPT, Desertion, Viva voice) online. Projects for which primary data has not been (fully or partially) collected due to the current lockdown may be assessed and due credit may be passed on to the students based on secondary data analysis. All /any necessary and suitable guidelines (1 to 10) as given for practical examination may also be followed for the M Com project work. The link to submit internal and external marks will be operational till 05 th June 2021

Important Instructions/ Guidelines to conduct Practical Examinations.

1. The conduct of practical examination should be done keeping in view the pandemic situation, availability of ICT tools and traumatic condition of students.
2. The Practical Examinations are to be conducted **online** using Zoom, Google Meet or similar platforms.
3. Examination should be conducted **on the basis of the Typed Project / File / any other similar document** prepared by the student.
4. Batch wise schedule of examinations should be communicated to the students **at least one week prior** to the date of commencement of examination.
5. Principal of the college will appoint External Examiner from the same college for these examinations. **(University will not appoint External Examiners.)**
6. Principals can change date / time of the examination in case of any unforeseen incident such as power or network failure / storms or heavy rains etc.

M Com Project Work Schedule May 2021 (Backlog)

7. **Suitable physical and digital records** related to the examinations are to be maintained by concerned examiners.

8. The conduct of the examinations will be monitored by the **College Examination Officer**.

9. **In case of any query, please contact WhatsApp number- 9370658110**

10. **M Com Research project work Guidelines:**

1. The project work is to be undertaken under guidance of a teacher allotted to a student by the department.

2. Division of marks	Marks
Synopsis with working bibliography (Internal Assessment)	40 marks
A full project Report (Minimum 50-80 pages)	40 marks
Viva Voce	20 marks
Total	100 marks

3. The project may be evaluated by two examiners one internal and one external, appointed by the Principal from within the College.

4. The Viva voce must be conducted by the internal and external examiners, appointed by the Principal from within the College.

5. The candidates have to submit the project 15 days before the commencement of the fourth semester university examination.

6. The project report shall be type-written. (Soft Copy may be accepted for viva voce currently)

7. The project work activities must be duly supported by documentary evidence to be endorsed by the Head or Guide.
